

Request for travel assistance



The Council will provide travel assistance to pupils who meet the criteria set out in our policy. This will normally be a bus pass or an equivalent amount of money.

Your child must meet all the criteria 1, 2 and 3	
1	Live permanently in Solihull
2	Be of compulsory school age (Reception to year 11)
3	Attend a qualifying school
Your child must meet either criteria 4 or criteria 5	
4	Live more than the 'statutory walking distance' from his or her 'qualifying school'
5	Be unable to walk the 'statutory walking distance' to his or her 'qualifying school' because of their special educational need or disability. subject to assessment

Qualifying school

The qualifying school for a mainstream pupil is usually the catchment-area school. If it is not possible to secure a place at the catchment-area school, the next nearest school with a vacancy is deemed to be the suitable qualifying school.

The qualifying school for a pupil with special educational needs attending a mainstream school is the nearest appropriate school that can meet their needs - this is usually the catchment-area school.

The qualifying school for a pupil going to a special school, will be the nearest appropriate special school that can meet their needs.


Parents who choose a different school will not qualify for travel assistance.

Statutory walking distance to nearest qualifying school	
Age	Statutory walking distance
Under 8	2 miles
8 or over	3 miles
8 or under 11 low income family	2 miles
11 or over low income family	2-6 miles (one of the three nearest)
11 or over low income family	2-15 miles (nearest school of belief or religion)
Low income family = eligible for free school meals or in receipt of the maximum level of Working Family Tax Credits	

You can read the Home to School Travel Assistance Policy for Pupils from Reception to Year 11 on our website: www.solihull.gov.uk/schools and follow the link to the transport page from 'grants and funding'.

Contact us if you need help

 educationschooltransport@solihull.gov.uk




 0121 704 6610

Request for travel assistance



Child's name			
Date of birth			
Address			Post code
Parent's name			
Email			
Home phone		Mobile phone	
School you need to get to	Summerfield Education Centre		
School address	(located on Bosworth Wood Centre site)		
	Auckland Drive, Smith's Wood, Birmingham	Post code	B36 0DD
Start and finish times	Start: 9.00 am	Finish: 2.35 pm	
Why are you applying for assistance?	<input type="checkbox"/> Criteria 4 - the school is more than the statutory walking distance <input type="checkbox"/> Criteria 5 - my child is unable to walk because of his or her special educational need or disability		
What are you applying for?	<input type="checkbox"/> I would like a bus pass for my child <input type="checkbox"/> I would like a cash payment towards travel expenses and will make my own arrangements to get my child to and from school <input type="checkbox"/> I would like my child trained by Solihull Travel Trainers to learn to travel to and from school independently, on public transport <input type="checkbox"/> I would like my child to have a seat on a vehicle		
Free school meals or low income?	<input type="checkbox"/> Does your child qualify for free school meals? <input type="checkbox"/> Are you in receipt of maximum working tax credit. If yes, send a copy of your Tax Credit Award Letter TC602		
Date you need transport to start	-----		
Is this a temporary request?	Yes / No		
If yes, explain why and the date you expect assistance to end?	-----		

Office use:	Decision:	Distance:	

<p>If your request is temporary?</p> <p>Why can't you, or someone else, take your child to school?</p>	<p><input type="checkbox"/> I do not have access to a suitable vehicle</p> <p><input type="checkbox"/> My child is unable to walk to school</p> <p><input type="checkbox"/> Other, please explain</p> <p>-----</p> <p>-----</p> <p>-----</p>		
<p>Evidence you need to send in support of you request</p>	<p><input type="checkbox"/> Copy of your DLA/PIP award letter showing receipt of mobility component</p> <p><input type="checkbox"/> Letter of support from paediatrician or consultant stating, eg. that your child cannot walk the statutory walking distance to school</p>		
<p>Is there anything else you think we should consider?</p>	<p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p> <p>-----</p>		
<p>Has your child had travel assistance before?</p>			
<p>How does your child travel to school now?</p>			
<p>How does your child travel to places other than school?</p>			
<p>Does your child have to travel in their own wheelchair?</p>	<p>Yes / No</p>		
<p>Do you get disability living allowance for care? If yes, how much?</p>	<p>Yes / No</p>	<p>£ per month</p>	
<p>Do you get disability living allowance for mobility? If yes, how much?</p>	<p>Yes /No</p>	<p>£ per month</p>	
<p> I confirm that the information is accurate, to the best of my knowledge. I understand that the information will be used to make the decision as to whether transport will be provided under Solihull Council's School Travel Assistance Policy for Pupils from Reception to Year 11. The information may be shared with other agencies and service providers to ensure that the appropriate service is delivered.</p> <p>Print name: ----- Signed: -----</p>			
<p>Return this form to:</p> <p>School Transport Solihull Council Manor Square Solihull B91 3QB</p>	<p>Contact us:</p> <p> schooltransport@solihull.gov.uk</p> <p> 0121 704 6610</p>		