Transport Agreement

I _____ understand the following agreed rules are in place to benefit me, my education and my safety.

Pick up point times:

I will be at the pick-up point or my allocated centre/ provision on time as stated on my time-table. I understand these pick up times or offsite activity times may need to be changed which will be communicated by the staff.

I am aware that staff will be unable to wait for me; if it means other young people will be late for their provision /activity. I will contact a member of the staff team before my pick up time if I believe I will be late for my pick up in the morning.

Safety:

I am aware that it is my responsibility to travel in a safe manner whilst in any vehicle used by staff. When in a staff vehicle I will wear my seat belt **"correctly"** as directed by staff. I understand if a seatbelt is not worn correctly staff will not move or will pull the van/vehicle over until all passengers are ready to travel in a safe manner.

I understand that all young people should be able to travel safely; free from intimidation, harassment or any other inappropriate behaviour. This includes behaviour inside or outside the vehicle including shouting or making gestures. I understand that the rear windows will be locked for this reason.

In the people carrier's only one young person will be permitted to travel in the two additional seats in the rear of the vehicle accompanied by a staff member.

I am aware that **only staff** can connect their mobile phones via Bluetooth to any vehicle used by staff. I am also aware I may not use an AUX lead to connect to the car, mobile speakers, play CD's, and that music played will be at an appropriate level for the driver to aid concentration.

I understand that when sitting in the front of any vehicle used by staff it is on trust. Under no circumstances are any driver controls be used by young people in any way. I understand if the vehicle controls are used by any young person they will be moved to the rear of the vehicle immediately and may also lose their opportunity to be transported.

Food and drink may be consumed in the vehicles but rubbish needs to be taken with you. Failure to adhere to this may result in a ban on this.

PTO

Drop off points:

I am aware staff are not permitted to drop off any young person to a place not agreed in advance by a parent or guardian.

Young person: _____Signature:_____ Date:

I _____ parent/guardian or carer of _____ agree to the rules within this transport agreement and will co-operate with staff in implementing the agreement for the benefit of their young person's education.